

CHILD SAFE STANDARD 6: ELPHINSTONE PRIMARY SCHOOL

Elphinstone Primary School is a hub of a small active rural community situated 45 kilometers south of Bendigo adjacent to the Calder Highway.

Our school is committed to teaching and learning and view this as a partnership between students, teachers, families and the community. The school values and encourages a strong parent and broader community relationship as a means of developing the students' connection to school. Elphinstone Primary School offers a diverse range of curriculum opportunities for all students with a strong emphasis on Literacy and Numeracy. Regular specialist programs are provided in Science, Visual Arts, Music and Library at all year levels.

A feature of the school is the on-going development of an environment that is appealing, stimulating and safe. At Elphinstone Primary School we promote and celebrate success and give all students the opportunity to reach their potential in a caring, supportive and positive environment.

Risk Event or Environment	Existing risk management strategies or existing controls	Likelihood	Consequence	Current risk rating	New risk management strategies or treatments	Who is responsible?	Target risk rating
Elphinstone PS is located in a small community and there is heightened familiarity between school community members, staff and students	Child safe policy and procedures embedded in school and school community Students and School community aware of				<ul style="list-style-type: none"> School Community aware of code of conduct and expectations of behaviour. Students educated about (Standard 7) i.e. Victorian Curriculum, re Resilience, 	Principal, School Council President	

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	reporting procedures and policies				Rights and Respectful Relationships (RRRR)		
Elphinstone PS- Physical environment of the school is located in a heavily treed area and the line of sight in school play area difficult to manage with one teacher / principal	On site supervision policy	Unlikely	Moderate	Medium	<ul style="list-style-type: none"> Propose to demolish the old toilet block to increase visibility of students in yard 	Principal	Low
There is no Outside School Hours care							
School music programs / sports programs / swimming programs etc. where visiting staff are not VIT registered	On site (in class) supervision Policy	Unlikely	Moderate	Medium		Principal	Low
Elphinstone school community involvement	All volunteers comply with School volunteer and Private Vehicle transport Policies	Unlikely	Moderate	Medium		Principal	Low

Risk Event or Environment	Existing risk management strategies or existing controls	Likelihood	Consequence	Current risk rating	New risk management strategies or treatments	Who is responsible?	Target risk rating
No organisational culture of child safety – lack of leadership, public commitment and frequent messaging	Child safety code of conduct Strategies developed to embed culture of child safety	Possible	Severe	Extreme	<ul style="list-style-type: none"> Strategies to embed organisational culture of child safety are reviewed Statement of commitment to child safety is publicly available 	Principal, School Council Chair	Low
Inappropriate behaviour is not reported and addressed	Child safety code of conduct Clear child safety reporting procedures Performance management procedures	Unlikely	Severe	High	<ul style="list-style-type: none"> Strategies to embed organisational culture of child safety are reviewed Refresher training for staff – see eLearning mandatory reporting module 	Principal, School Council Chair	Low
Unquestioning trust of long term employees and contractors or norms	Strategies developed to embed culture of child safety Clear child safety reporting procedures	Possible	Major	High	<ul style="list-style-type: none"> Refresher training for staff – see eLearning mandatory reporting module 	Principal, School Council Chair	Low
Recruitment of an inappropriate person	WWCC or Victorian Institute of Teaching registration	Unlikely	Major	Medium	Processes updated to require: <ul style="list-style-type: none"> Criminal history search 	Principal, School Council Chair	Low

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					<ul style="list-style-type: none"> Pre-employment reference check includes asking about child safety 		
Engagement with children online	<p>Child safety code of conduct</p> <p>Strategies developed to embed culture of child safety</p>	Possible	Moderate	Medium	<ul style="list-style-type: none"> Train students and staff to detect inappropriate behaviour Ensure appropriate settings on all student technologies 	Principal, School Council Chair	Low
Unknown people and environments at excursions and camps	<p>Child safety code of conduct</p> <p>Strategies developed to embed culture of child safety</p> <p>Clear child safety reporting procedures</p>	Unlikely	Moderate	Medium	<ul style="list-style-type: none"> Assessment of new or changed environments for child safety risks Ensure Code and strategies apply in all school contexts 	Principal, School Council Chair	Low
Ad-hoc contractors on the premises (eg maintenance)	<p>Child safe environments</p> <p>Information and awareness for visitors, staff, volunteers and contractors</p>	Unlikely	Moderate	Medium	<ul style="list-style-type: none"> Refresher training for frequent contractors 	Principal, School Council Chair	Low

Risk Event or Environment	Existing risk management strategies or existing controls	Likelihood	Consequence	Current risk rating	New risk management strategies or treatments	Who is responsible?	Target risk rating
	Adequate monitoring						